

# Public Document Pack



## Executive Board

Tuesday, 14 May 2024 2.00 p.m.  
The Boardroom, Municipal Building

S. Young

Chief Executive

### ITEMS TO BE DEALT WITH IN THE PRESENCE OF THE PRESS AND PUBLIC

#### PART 1

Item	Page No
1. MINUTES	1 - 4
2. DECLARATION OF INTEREST	
Members are reminded of their responsibility to declare any Disclosable Pecuniary Interest or Other Disclosable Interest which they have in any item of business on the agenda, no later than when that item is reached or as soon as the interest becomes apparent and, with Disclosable Pecuniary interests, to leave the meeting during any discussion or voting on the item.	
3. APPOINTMENT OF THE LEADER AND DEPUTY LEADER OF THE COUNCIL	5

*Please contact Gill Ferguson 0151 511 8059 or  
gill.ferguson@halton.gov.uk for further information.  
The next meeting of the Committee is on Thursday, 13 June 2024*

Item

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4. APPOINTMENT OF BOARDS, COMMITTEES AND  
SCRUTINY CO-ORDINATOR AND APPOINTMENT OF  
HEALTH PPB CO-OPTEE

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*In accordance with the Health and Safety at Work Act the Council is required to notify those attending meetings of the fire evacuation procedures. A copy has previously been circulated to Members and instructions are located in all rooms within the Civic block.*

## EXECUTIVE BOARD

*At a meeting of the Executive Board on Thursday, 18 April 2024 in The Boardroom, Municipal Building*

Present: Councillors Wharton (Chair), Dennett, Harris, M. Lloyd Jones, J. Lowe, T. McInerney, Nelson, P. Nolan, Thompson and Wright

Apologies for Absence: None

Absence declared on Council business: None

Officers present: G. Cook, S. Young, M. Reaney, E. Dawson, S. Wallace-Bonner, G. Ferguson and Z. Fearon

Also in attendance: None

### ITEMS DEALT WITH UNDER POWERS AND DUTIES EXERCISABLE BY THE BOARD

*Action*

*The Chair advised the Board that this was Councillor Joan Lowe's last meeting and on behalf of everyone he thanked her for all her support over the years and for all her work within the Adult and Social Care Portfolio.*

#### EXB105 MINUTES

The Minutes of the meeting held on 14 March 2024, were taken as read and signed as a correct record.

#### LEADER'S PORTFOLIO

#### EXB106 URGENT DECISIONS

The Board received a report from the Chief Executive, which provided information on an urgent decision taken since the last meeting of the Board.

It was noted that the Council's Constitution gave authority to the Chief Executive to take urgent decisions, in consultation with the Leader of the Council and the Operational Director, Finance and/or the Operational Director, Legal and Democratic Services, where necessary.

One urgent decision had been made since the last meeting of the Board and full details were published on the Council's website.

RESOLVED: That the urgent decision taken since the last meeting of the Executive Board be noted.

**CORPORATE SERVICES PORTFOLIO**

**EXB107 ANNUAL REVIEW OF CONSTITUTION**

The Board received a report of the Operational Director – Legal and Democratic Services, which sought the approval of Council to a number of changes to the Constitution.

The revised version of the Constitution picked up the changes to the Council's working arrangements that had taken place during the year, as well as other changes which were intended to assist the Council to operate more effectively.

Members were referred to Appendix one where the proposed amendments were listed; these had been considered by the Chief Executive and the Corporate Services Portfolio Holder, in accordance with Article 16.02.

RESOLVED: That Executive Board recommends Council to approve the changes to the Constitution including the matters set out in Appendix one.

Operational  
Director, Legal  
and Democratic  
Services

**ADULT SOCIAL CARE PORTFOLIO**

**EXB108 HEALTH INEQUALITIES SCRUTINY REVIEW REPORT AND RECOMMENDATIONS**

The Board considered a report of the Executive Director, Adults, which provided a summary of the review of health inequalities in Halton by the Health Policy and Performance Board (PPB). The report also provided the conclusions of the Board and detailed its recommendations for action.

The Health Inequalities Topic Group had met monthly to receive evidence from several contributors and the report/recommendations were agreed by the Health PPB at its February meeting.

It was noted that the Health PPB had also agreed a topic area for scrutiny during 2024/25 and a topic brief would

be developed in due course.

RESOLVED: That

- 1) the recommendations be noted; and
- 2) the scrutiny topic for 2024 be noted.

## **ENVIRONMENT AND URBAN RENEWAL PORTFOLIO**

### **EXB109 PRODUCTION OF BOROUGH WIDE HOUSING STRATEGY**

The Board considered a report of the Executive Director Environment and Regeneration, which sought support for the commissioning and production of a new Boroughwide Housing Strategy and approval to undertake stakeholder engagement and wider community consultation as an integral part of the production process.

The Council's previous Housing Strategy was adopted in 2013 and covered a period up to 2018. The Strategy was in need of comprehensive review and replacement, and the production required the identification, gathering and analysis of any supporting evidence base gaps, including an up-to-date Housing Needs Assessment. This would be a specialist task and would be commissioned externally.

In order to guide the commissioning, production and consultation of the Housing Strategy an internal officer working group was set up in 2023, including representatives from Halton Housing Partnership (HHP). The early key messages from the group and HHP were set out at Appendix A.

RESOLVED: That

- 1) the commissioning and production of a new Borough wide Housing Strategy and supporting evidence base be endorsed;
- 2) delegated authority be given to the Executive Director - Environment and Regeneration, in consultation with the Portfolio Holder for Environment and Urban Renewal, to agree details of the Housing Strategy production, including draft documentation and activity for stakeholder engagement and wider community consultation; and

Executive Director  
Environment &  
Regeneration

- 3) upon completion of the production and consultation process, the Board will receive a further report seeking a recommendation to Council that the new Boroughwide Housing Strategy be approved.

**MINUTES ISSUED: 23 April 2024**

**CALL-IN: 30 April 2024 at 5.00 pm.**

**Any matter decided by the Executive Board may be called in no later than 5.00pm on 30 April 2024.**

*Meeting ended at 2.10 p.m.*

**REPORT:** Executive Board (Selection Committee)

**DATE:** 14 May 2024

**REPORTING OFFICER:** Chief Executive

**SUBJECT:** Appointment of Leader and Deputy Leader of the Council

**WARDS:** Borough-wide

**PURPOSE OF REPORT**

In accordance with the Council Constitution, to make a recommendation to the Council on the appointment of the Leader and the Deputy Leader for the 2024/25 Municipal year.

**REPORT:** Executive Board (Selection Committee)

**DATE:** 14 May 2024

**REPORTING OFFICER:** Chief Executive

**SUBJECT:** Appointment to Boards, Committees and Scrutiny Co-ordinator and the appointment of Health PPB Co-optee

**WARDS:** Borough-wide

### 1. PURPOSE OF REPORT

To constitute and make appointments for the Council's Boards, Committees and Scrutiny Co-ordinator post.

### 2. RECOMMENDED: That the Executive Board recommends to the Council the following appointments:

- 1) To the Council's Boards, Committees and Scrutiny Co-ordinator post for the 24/25 Municipal Year; and
- 2) Mr David Wilson be re-appointed as Healthwatch Halton non-voting co-optee to the Health Policy and Performance Board, for the 2024/25 Municipal Year.

### 3. SUPPORTING INFORMATION

#### 3.1 The Executive Board is asked to make appointments to serve on the following Boards and Committees:

Executive Board	(10)
Health and Wellbeing Board	(4)
Children, Young People and Families Policy and Performance Board	(11)
Corporate Policy and Performance Board	(11)
Employment, Learning and Skills and Community Policy and Performance Board	(11)
Environment and Urban Renewal Policy and	



Performance Board	(11)
Health Policy and Performance Board	(11)
Safer Policy and Performance Board	(11)
Regulatory Committee	(11)
Development Management Committee	(11)
Audit and Governance Board	(11)
Mayoral Committee	(5)
Appointments Committee	(6)

- 3.2 The Executive Board is asked to confirm the appointment of a Scrutiny Co-ordinator for the 2024/25 Municipal Year and to confirm the re-appointment of Mr David Wilson to the Health Policy and Performance Board as a non-voting co-optee for the Municipal Year 2024/25.

#### **4. POLICY IMPLICATIONS**

None.

#### **5. OTHER IMPLICATIONS**

None.

#### **6. IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

- 6.1 **Children and Young People in Halton** – none.
- 6.2 **Employment, Learning and Skills in Halton** – none.
- 6.3 **A Healthy Halton** – none.
- 6.4 **A Safer Halton** – none.
- 6.5 **Halton's Urban Renewal** – none.

#### **7. RISK ANALYSIS**

None.

**8. EQUALITY AND DIVERSITY ISSUES**

None.

**9. LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

There are no background papers under the meaning of the Act.